

**UPPER GREENWOOD LAKE PROPERTY OWNERS ASSOCIATION  
BOARD OF TRUSTEES MEETING  
Jan 6, 2015**

**ATTENDANCE:**

|                  |   |                  |   |                   |
|------------------|---|------------------|---|-------------------|
| Bartyzel, Ken    | P |                  |   |                   |
| Burr, Robert     | P | Manzo, Rene      | P | Zielinski, Gary P |
| Colnaghi, Warren | P | Nietzer, Laura   | P | Guglielmo, Paul P |
| Fineman, Andy    | P | Sarnowski, Karen | P | Pojedinec, Jane P |
| Horn, Jason      | P | Straubel, Kathy  | E | Decina, Dennis P  |
| Igielski, Edward | P |                  |   | Martucci, Greg P  |
| Jones, Jim       | E | Veninger, John   | P | Quirk, Andrew P   |

**P= Present            E = Excused            A= Absent**

Attorney Present: James Romer

With a quorum present, the meeting was called to order at 7:25pm by President John Veninger.

Approval of December Minutes was tabled until the February meeting; in the interim, comments for the draft Minutes to be emailed to Kathy.

**Correspondence:**

John Veninger read holiday cards sent to the Board and went through septic installation notices - 3 are lakefront with no maps/surveys, just notice that work is going to be done. Notices have been received after the referenced work was performed, work not near UGL is being sent, work directly affecting UGL is not being sent. The process is not being done as stipulated in the Township Ordinance, needs to be reviewed for letter to Town.

**Membership Secretary's Report:**

Karen Sarnowski reported 607 POA, 16 Tenants and 6 Specials totaling 629 with 1481 Easement. Categorizing collection types is ongoing with varying tactics for each being confirmed.

**Treasurer's Report:**

Rob Burr reported that both the POA and Easement completed the year within their budgets noting that both Beach and Clubhouse for the POA had overages and under-runs in operating and payroll lines that offset each other. Karen Sarnowski made a motion to accept the year end financials, Rob Burr seconded; Yes vote unanimous.

**Public Session:**

The public session was held from 7 to 7:15; only Board members were present.

**Unfinished Business:**

**SPECIAL PROJECTS**

## **Short Term Projects:**

## **Long Term Projects:**

## **COMMITTEE REPORTS:**

### **Activities:**

Jason Horn reported for Kathy, Breakfast with Bunny is upcoming, a new suit is needed, comedy night is coming in February. John Veninger offered to purchase bunny costume with his CC to be reimbursed in future.

### **Beach:**

2015 POA budget discussion here. Motion by Karen Sarnowski, seconded by Ken Bartyzel to increase Beach payroll budget by \$2500 funded by \$500 from misc line item, \$1750 moved from beach expense and \$250 from activities budget line item. The budget income projections remain unchanged as well as expenditures for 2015. The board will be discussing the POA 2016 Budget at the next mtg.

The committee purchased a new baby changing table for the men's beachside bathroom and a replacement unit for the women's beach bathroom. Also purchased were swim lane ropes, swimming area buoys for installation in season 2015. Many of the beach staff will be returning, as well as Sabrina Fleming who will continue to be the Beach Manager.

### **Boathouse:**

Rob Burr confirmed lock upgrade is being done; Andy Fineman shared photo of the UGL Fire Dept sign salvaged in the clean-up.

**By-Laws:** no report

### **Clubhouse:**

Gary Zielinski provided a copy of a letter from the contractor. The work on the beams will be done Mar to May. Surveillance camera signs will be posted.

**Computers:** no report

**Dams:** no report

### **Docks:**

Karen Sarnowski reported, with all the freezes and thaws, that this is a bad year for docks.

### **Dredging:**

Rob Burr is contacting engineers.

**Easement:** An Easement meeting was held on January 6, 2015 at 7pm. Only Board members attended: other Easement members were not in attendance.

**Encroachment:** no report

**Entertainment:** no report

**Environment:** no report

**Executive:**

A Gift Card from the Board of Trustees was given for the holidays to the Office Administrator.

At 9:04pm Rob Burr made a motion to go into Exec Session, Jane Pojedinec seconded.

At 9:15pm Karen Sarnowski made a motion to go into Executive session; Rob Burr seconded.

**Insurance:**

Warren Colnaghi confirmed 2015 coverage is being paid; replacement carriers have and will be welcomed.

**Legal:**

John Veninger opened the attorney retainer proposal, unchanged from prior year, Rob Burr made a motion to accept, Greg Martucci seconded, unanimously approved.

**Master Plan:**

Jane Pojedinec has received 4 submissions, the rest are due next month.

**Parklands:**

Jim Jones & Paul Guglielmo are bidding out engineering along with desilting.

**Publicity:**

Jane Pojedinec and Dennis Decina are receiving bioø and material for publication.

**Security:** no report

**Stumps:** no report

**Township:**

At the start of the meeting, Julia Held provided a Storm Drain report with copies of the Township Administration ó Engineering Monthly Reports reminding the Board that as the Town liaison for storm drains, she is the point person, contact between Board members and the Town needed to come through her. The Board agreed and thanked Julia for her work. Julia advised that the new DPW Director quit before December and that Kirk was put back in charge temporarily. John Veninger suggested, since commitment dates were not being met, that the Town start the process earlier, i.e, bid in August and award in September. The board requested that Julia go back to the town/Erik and request that he start the process for the scheduled/court-mandated 2015 drain installation 2 months earlier or at the minimum one month earlier so that the project is completed within the timeframe the Agreement stipulated. Julia agreed to do so.

**Weeds:** no report

**New Business:** none

Motion made by Greg Martucci to adjourn the meeting at 10:36pm; Approved by acclamation.

Draft minutes respectfully submitted by Rob Burr and Karen Sarnowski for Board approval.