

**UPPER GREENWOOD LAKE PROPERTY OWNERS ASSOCIATION
BOARD OF TRUSTEES MEETING
March 5, 2013**

ATTENDANCE:

| | | | | | |
|------------------|---|------------------|---|-----------------|---|
| Bartyzel, Ken | E | Jones, Jim | P | Veninger, John | P |
| Burr, Rob | P | Mangerpan, Louis | E | | |
| Colnaghi, Warren | P | Manzo, Rene | P | Zielinski, Gary | P |
| Fineman, Andy | E | Nietzer, Laura | P | | |
| Horn, Jason | P | Sarnowski, Karen | P | | |
| | | Straubel, Kathy | P | | |
| Igielski, Edward | E | | | | |

P= Present E = Excused A= Absent

Attorney Present: James Romer [] yes [X] no

With a quorum present, the meeting was called to order at 7:27 pm by President John Veninger.

A motion was made by Karen Sarnowski and seconded by Jason Horn to approve the minutes of the regular meeting as well as the executive session of February 5, 2013 as corrected.

7Yeas, 0 No, 1 Abstention

Correspondence:

A letter has been received from the township asking for nominations for the Volunteer of the Year award. It was determined that there is not enough time for the board to respond to the request before the deadline.

Membership Secretary's Report:

Karen Sarnowski reported that there are 299 paid Easement members and 208 paid POA members for a grand total of 507 members + 2 tenants at this time.

It was noted that the Easement membership is down 20 members from last year at this time. Additionally, the POA membership is up from last year.

Treasurer's Report:

Rob Burr reported that he is in receipt of a proposal from Lakeland bank for the use of a credit card machine.

John Veninger mentioned that he may have an old iPhone the association could use with a swipe attachment for credit card transactions.

The amount charged by Lakeland bank is roughly 3.5% per transaction.

John Veninger mentioned that "Square" is only 2.5% per transaction.

It was noted that anyone overdue on fees over 1 year + 1 month could use a credit card to pay off their entire balance.

John suggested sending out a credit card option with each second notice of overdue fees.

Karen Sarnowski commented that the association collected approximately \$9000 in previously uncollected funds.

A motion was made by Laura Nietzer and seconded by Karen Sarnowski to accept the February easement and POA financials.

8 yeas 0 no 1 abstention

Public Session: none

Unfinished Business:

203 lakeshore: John Veninger reported that the tree has not been planted.

Graffiti on township property: This has not been addressed by township.

Storm drain ownership: An ad hoc committee has been created.

Fireworks: Jim Jones spoke with Ron, the fire marshal about using a "dock" connected to the barge. Jim has not heard back at this time from the fire marshal with his decision.

SPECIAL PROJECTS

Short Term Projects: none

Long Term Projects: none

COMMITTEE REPORTS:

Activities:

Kathy Straubel reported that Comedy night was a great success. Breakfast with the bunny will be on 3/23. Jason Horn is organizing the event. Kathy will assist.

Laura Nietzer mentioned that she bought an Epson projector, which can be used for activities.

Jim Jones mentioned that the fishing derby may be moved up to 6/23, the week before UGL day in order to accommodate the fishing club.

Beach: Laura Nietzer reported that she is trying to run a family movie night in the summer. She met with some of the lifeguards for a pre-beach meeting. Laura discussed a community going-away party

for Scuba Steveö, which will be held at the clubhouse.

Boathouse: Rob Burr mentioned that the turbidity curtain will be the first thing that needs to come out of the boathouse. He will set up the curtain installation with the company.

By-Laws/Rules/Regs: no report

Clubhouse: Rene Manzo reported that he, Ken Bartyzel and Gary Zielinski got a quote to repair the clubhouse beams and ridge vents, etc. (approximately \$19,000; Barbarese). The alarm has been fixed and is functioning.

Jason Horn reported that refrigerator in the kitchen is not working. Jim Jones reported that the front steps are falling apart.

Gary Zielinski reported that Joe Ponzo alerted him that the water tank blew out during a party in the clubhouse. Gary and Joe temporarily fixed the plumbing, so the party could continue. Afterward, the plumber came and fixed the issue.

Computers: no report

Dams: no report

Sub- Committees:

1. **Special Dock Policy:** No report

Docks: no report

Dredging: no report

Easement: An Easement meeting was held on March 5, 2013 at 7pm. Only Board members attended the meeting, other Easement members were not in attendance.

Encroachment: No report

Environment/Weeds: no report

Entertainment: no report

Executive: John Veninger reiterated the need for more board members. John asked the board if anyone is opposed to changing the meeting dates to the first Wednesday of the month. Most board members informally approved date change. Jim Jones asked Karen Sarnowski to reach out to his neighbor, Jim Seussman, who could be an excellent board member.

Gary Zielinski brought up that the Plexiglas on the UGL sign was damaged by a snow plow. He ordered replacement lexon, which he will replace.

Insurance: No report

Legal: no report

Master Plan: No report

Parklands: Jim Jones reported that a few trees were being addressed. Karen Sarnowski mentioned that a large tree is down near her house on the parklands. Jim agreed to address it.

Publicity: No report

Security: no report

Stumps: no report

Township: The township has not had a meeting for the last three months.

Weeds: no report

Ad hoc committees:

Storm drains: Arlene Bartyzel, Julia Held and Karen Sarnowski met to discuss the UGL settlement agreement with the township. An email blast was sent out to the UGL community for volunteers. Five people volunteered to help assess the drains. Another blast will be sent out to try to get more volunteers. A meeting will then be held to train volunteers in assessment of the drains.

Julia met with Eric from the engineering dept. They discussed what he will be doing to retrofit the storm drains as required according to the settlement. He asked UGL to pick the two he will address this year as per the agreement. Karen suggested the Dover cove drain and the one in the Clubhouse cove.

New Business: none

A motion was made by Karen Sarnowski and was seconded by Laura Nietzer to adjourn the meeting at 9:07pm.

Approved by acclamation.

Notes taken by Kathy Straubel

Respectfully submitted by Lou Mangerpan for approval. (Draft)